

Patient Participation Group Meeting 10th January, 2024.

Attended via Microsoft Teams

Attendees : Chris Smith, Julia Maclean, Khalid Al-Khayat, Freddie Charrington, Margaret Toms, Richard Moon, Douglas Butler, Mairead Anderson, Colin Mutton, Sindy Foster, Jill McNaught-Davis, Anne Osbourne

Apologies : Peter Jay, Chris Tetley, Tatyana Cheung, David Pearson, Mary Sheppard, David Alexander, Simon Barton, Alan Waller

Minutes of the last Meeting and Matters Arising

The minutes of the last meeting on Wednesday 25th October 2023 were reviewed. A spelling amendment was made to one attendees' name. A query was raised over the context of the Tetbury Planning Application section. This will be revisited later in the meeting. The minutes were approved.

Practice Report

Dr Alex Dudley Cooke went on maternity leave in December. She currently works three days a week covering for GPs who are on annual leave. Her maternity cover will be provided by Dr Rohini Jadhav and Dr Paul Sherringham.

This year's joint Flu and Covid Campaign has virtually been completed with a good uptake.

Tetbury Premises – The planning application for the new build was approved at the appeal hearing. The planning and business case are now underway.

Cirencester Premises – The Practice are working with Cirencester Health Group (CHG) to look at a joint premises. We have been told by the ICB that a single Practice building will not be financially viable. Currently looking at possible sites. There are two or three possibilities. The Steadings is one possible site but has gone quiet at the moment.

JM confirmed that she will be retiring in the Summer and the Practice are currently recruiting for a replacement. CS suggested PPG members reviewed the job specification on the website.

Chris Tetley queried the GP availability on the website. JM confirmed that this facility was not being used, so has been removed rather than to provide misleading information.

PPG Co-Chair's Report

NHS Gloucestershire - Primary Care Strategy Reference Group

CS has previously circulated documents from the Primary Care Strategy Reference Group. There have been two meetings so far. The main Strategy Group is very ICB dominated. The purpose of the Reference Group is for the PPGs to have a voice in the process. There is a lay person and Becky Parish on the Strategy Group who also

attend the Reference Group. This piece of work is due to complete in April. CS will report back again after the next meeting.

New Tetbury Planning Application – PPG Support

The Planning Application has now been approved. During the appeal process the PPG had sent a letter of support to the Council. A couple of patients who are not PPG members complained that they did not support the appeal. CS subsequently made a note on the Planning Portal to confirm that the letter was from the PPG and did not represent all Practice patients. This seems to have allayed fears.

Advent Event 25.11.23 – Cirencester Abbey – Update

This was a successful event and featured posting letters to Santa, which proved very popular. The main purpose of attending the event was to promote the PPGs, as a joint venture, particularly with Cirencester Health Group. Unfortunately only 9 people expressed an interest in finding out more about their PPG, only 3 from Phoenix Health Group. Thanks were given to the PPG members who helped at the event.

IT & Digital Systems – Patient Awareness and Usage

CS had previously sent round some information. Whilst this was previously thought to be a standing Agenda item it is now thought a better plan to set up a Working Group whose governance proposal had been circulated and which should be used as a future standard format for any such working groups either involving just our PPG members or those involving cooperation with other PPG's or organisations. The response to this suggestion has been positive, with volunteers to form the Working Party, including Chris Tetley, Richard Moon and Simon Barton. CS asked Margaret Toms to join the Group to bring balance to the level of IT knowledge. CS suggested a contact from the Practice also be involved. JM will raise at the next Practice Meeting and report back to CS. Any comments to CS on the PPG e-mail.

Any Other Business

A PPG member has suggested an informal get together, so that PPG members can meet face to face. There was some interest, although the lack of funds could be a sticking point. Cirencester Hospital was suggested as a venue.

Next Meeting – Wednesday 17th April, 2024 at 13.00pm